

**REGULAR SESSION**

The Board of County Commissioners, Hamilton County, Florida, met in regular session on Tuesday, February 5, 2019 at 9:00 a.m. in the Board Meeting Room, 207 Northeast First Street, Jasper, Florida. Present were Commissioners Robert Brown, Beth Burnam, Josh Smith, William Mitchell and Randy Ogburn, a full Board being present. Also present was County Coordinator Louie Goodin, County Attorney Cliff Adams was absent.

The meeting was called to order by Chairman Josh Smith and led in prayer by Commissioner Burnam with the Pledge of Allegiance being led by Chairman Smith.

Chairman Smith recognized Dan Hartley, with Representative Brannan's office, and welcomed him to Hamilton County.

**CONSENT AGENDA**

- Motion by Commissioner Burnam to approve the Consent Agenda pulling item 1 A&B (Minutes) for further review. Second was made by Commissioner Brown, motion carried with a unanimous vote.

**COURTHOUSE RENOVATIONS / SECURITY**

Seth Cohen, with NFPS, advised the Board that the construction for the Courthouse Renovations is underway.

**2012 COUNTY HELD TAX CERTIFICATES**

County Attorney Cliff Adams requested that the Board continue this item to allow time for legal staff to review the information presented to the Board by the Tax Collector's office.

**2017 COUNTY HELD TAX CERTIFICATES**

County Attorney Cliff Adams requested that the Board continue this item to allow time for legal staff to review the information presented to the Board by the Tax Collector's office.

**PROCUREMENT PROCEDURES AND POLICIES – AMENDMENTS**

County Attorney Cliff Adams presented the Board with revisions to the 2002 Procurement Procedures and Policies and recommended them to the Board for approval.

- Motion by Commissioner Ogburn to approve the revisions to the 2002 Procurement Procedures and Policies as recommended by County Attorney Cliff Adams and County Coordinator Louie Goodin. Second was made by Commissioner Mitchell, motion carried with a unanimous vote.

### **SHIP / CDBG PROGRAM – STATUS REPORT**

Ship Administrator Spencer Nabors gave the Board a status report of the current Ship and CDBG grants. Mr. Nabors advised the Board that the contracts have been signed and executed for the current Ship projects. Chairman Smith presented the Board with statistics (\$3.1 million allocated for projects, 48 rehabs, 27 new constructions and 9 purchase assistance) from the Ship and CDBG programs for the last seven (7) years due to an individual questioning the assistance being offered to residents of the county.

County Coordinator Louie Goodin advised the Board that only one (1) firm (ITC) submitted a proposal for the 2017 CDBG Administration Services. The Board agreed to review the proposal and called a special meeting to rank and negotiate with the firm on Thursday, February 7<sup>th</sup> at 5:00 p.m. Staff also advised the Board that the request for proposals was properly advertised.

### **ROAD PAVING PROJECTS – STATUS REPORT**

Seth Cohen, with NFPS, gave the Board a status report on the current road projects.

**CR-137** – Mr. Cohen advised the Board that the CR-137 construction project is complete and the contractor is still working on the final clean-up and also addressing an issue with a culvert.

**OAK STREET** – Mr. Cohen advised the Board that the contractor has requested an extension for the Oak Street paving project due to issues with the Railroad and Scruggs is ready to begin construction of the project.

- Motion by Commissioner Burnam to allow a ninety (90) day extension on the Oak Street paving project for Scruggs. Second was made by Commissioner Brown, motion carried with a unanimous vote.

**SE 141<sup>st</sup> BLVD.** – Mr. Cohen stated that the construction for the SE 141<sup>st</sup> Blvd. is underway.

**NW 104<sup>TH</sup> AVE., CHANBRIDGE DRIVE, NW 35<sup>TH</sup> DRIVE** – Mr. Cohen advised the Board that construction should begin within the next week or so.

**SW 55<sup>TH</sup> DRIVE** – Mr. Cohen stated that construction for the SW 55<sup>th</sup> Drive paving project is proceeding according to schedule.

**SCRAP, SCOP AND CIGP** – Mr. Cohen advised the Board that the prioritized list of road projects is ready for electronic submission.

**SPRINGS GRANT** – Mr. Cohen stated that the Springs Grant has been submitted to the SRWMD.

**CR 152** – Mr. Goodin gave the Board a status report on the Lap widening project on CR-152. Mr. Goodin advised the Board that FDOT has agreed to fund the change order for the section from CR143 to HWY 41. Mr. Goodin and the Board also discussed the issue with the end of the contract being March 7<sup>th</sup> and the fact that Anderson Columbia has not started the project and will have to be finished with the project prior to March 7<sup>th</sup>. The Board directed staff to meet with Anderson Columbia this week to discuss their timeline for the project.

**SW 90<sup>TH</sup> BLVD. – DESIGN ENGINEERING & CONSTRUCTION ENGINEERING INSPECTION SERVICES – PROPOSALS** – County Coordinator Louie Goodin advised that the Board received two (2) proposals for the SW 90<sup>th</sup> Blvd. design, construction and inspections engineering services. NFPS and Darabi and Associates both submitted proposals; however, Darabi and Associates proposal was not received until February 4<sup>th</sup> at 10:15 a.m. with the submittal deadline being February 1<sup>st</sup> at 3:00 p.m. Frank Darabi, with Darabi and Associates, advised the Board he was sick and unable to deliver the proposal in a timely manner. After a brief discussion, the Board agreed by unanimous consent to not allow the submittal from Darabi and Associates due to not being submitted by the advertised time. The Board then stated that they would review and negotiate with NFPS on Thursday, February 7<sup>th</sup> at 5:00 p.m. in order to have ample time to review the proposal. Mr. Darabi discussed with the Board the need to update the Greenbook Standards where roadways have only a prescriptive easement with limited right-of-way.

### **HAMILTON COUNTY DEVELOPMENT AUTHORITY – STATUS REPORT**

Hamilton County Economic Development Director Susan Ramsey gave the Board a status report of the current economic development projects and events.

### **CHAMBER OF COMMERCE UPDATE – KAREN WILLIAMS**

Executive Director of the Chamber of Commerce Karen Williams was unable to attend the meeting.

### **CODE ENFORCEMENT – DISCUSSION**

Commissioner Burnam explained the need for Code Enforcement in Hamilton County. County Coordinator Louie Goodin presented the Board with a comparison study of Code Enforcement rules and regulations as well as their budgets for the surrounding counties. County Attorney Cliff Adams presented the Board with a copy of FL Statute 162 regarding Code Enforcement and also discussed how several other counties have structured their Code Enforcement. Chairman Smith and other Board members voiced concerns as to how Code

Enforcement will affect individuals in the county. After a lengthy discussion, the Board agreed to review the information provided by staff and further discuss the issue at the next Board meeting.

### **REPLACEMENT HIGH SERVICE PUMP FOR WATER PLANT AT I-75 / SR 6 – BID AWARD**

County Coordinator Louie Goodin reviewed the two (2) bids received for the high service pump at the I-75 / SR 6 Water Plant. The bids were as follows: Sealing Resources of Jacksonville Inc. - \$22,365.00 which included the pump which according to staff was not requested in the bid specifications, Barney's Pumps Inc. - \$15,056.00 which was in accordance with the specifications. Mr. Goodin recommended that the Board award the bid to Barney's Pumps Inc. and also advised the Board that the process will take approximately thirty (30) days.

- Motion by Commissioner Mitchell to award the bid for the high service pump to Barney's Pumps Inc. in the amount of \$15,056.00 as recommended by County Coordinator Louie Goodin. Second was made by Commissioner Brown, motion carried with a unanimous vote.

### **JENNINGS INTERCHANGE**

County Attorney Cliff Adams advised the Board that the owners of the KOA Campground have taken legal action to oppose the proposed Land Use Change to the Jennings House making it a migrant housing facility. Mr. Adams also explained the research provided for the Board to review regarding Land Use Attorney Kenneth G. Oertel, with Oertel, Fernandez, Bryant & Atkinson, P.A. Mr. Adams requested permission to obtain the legal services in order to assist with the issues at the Jennings I-75 interchange.

- Motion by Commissioner Ogburn to allow County Attorney Cliff Adams to obtain the legal services from Mr. Oertel and his firm and to negotiate the terms and fees for special counsel. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

Jerry Pitman, a resident of the Town of Jennings, advised the Board that the old Johnny Butler home has been sold and is currently being used as a migrant housing facility.

The Board announced that they will be in attendance only for the Jennings Town Council meeting on Tuesday, February 4<sup>th</sup> at 7:00 p.m.

### **HAMILTON PRIMARY CARE – DISCUSSION**

County Coordinator Louie Goodin discussed with the Board the details of the meeting with Shands on Friday, January 25<sup>th</sup>. Mr. Goodin stated that the main discussion was to determine if Shands would be willing to locate the Clinic in the office space previously occupied by Dr. Smidtas. Mr. Goodin explained the renovations that would have to take

place prior to Shands being able to occupy the space and suggested that the Board consider bidding out the renovations in order to speed up the process. The Board agreed and discussed a possible sixty (60) day turnaround for the project and also discussed the need to renovate the building across the road. After a brief discussion, the Board directed staff to draft the specifications for the necessary renovations for both buildings. Commissioner Burnam shared her concerns with how the Primary Care Clinic is operating. The Board also discussed the need for an Urgent Care facility rather than a Primary Care Clinic. The Board agreed to wait until Shands provides additional information before taking any further action.

### **APPROVE BILLS**

- Motion by Commissioner Ogburn to approve the bills (vouchers 134559– 134736 and checks 059272 – 059388). Second was made by Commissioner Mitchell, motion carried with a unanimous vote.

### **CONSENT AGENDA ITEM 1 A & B**

- Motion by Commissioner Burnam to approve Consent Agenda Item 1 A&B (minutes). Second was made by Commissioner Brown, motion carried with a unanimous vote.

### **CORRESPONDENCE AND ANNOUNCEMENTS**

- County Coordinator Louie Goodin advised the Board that he will be out of the office from February 11<sup>th</sup> through February 13<sup>th</sup> attending an Economic Development Summit in Orlando and February 26<sup>th</sup> through February 28<sup>th</sup> attending a CDBG Workshop.
- Mr. Goodin announced that Duke Energy will be having a ribbon cutting for the Solar Panels project on March 26<sup>th</sup>.
- Commissioner Mitchell reminded the Board of the VFW Valentines Dinner.
- Commissioner Ogburn questioned staff as to whether Fire Coordinator / Emergency Management Director Henry Land has returned to work.
- Commissioner Ogburn discussed the Land Use issue he previously shared with the Board and stated that Land Use Administrator Megan Carter has yet to return his call. Chairman Smith stated that he discussed the issue with Ms. Carter and was assured that everything has been taken care of. After a brief discussion, Chairman Smith advised the Board that he would discuss the issue further with Ms. Carter.
- Commissioner Brown advised the Board that the Suwannee Valley Transit Authority will be sending out new Inter-local agreements to the local governing Boards. The Board discussed having discussed the changes in the Inter-local Agreement a couple of

years ago. County Attorney Cliff Adams stated that he would discuss the situation with the Authority's attorney.

- Commissioner Burnam complimented the Veterans Memorial Park and also reminded the Board to attend the Town of Jennings Council meeting at 7:00 p.m. if possible.

There being no further business before the Board, Chairman Smith adjourned the meeting at 11:05 a.m.

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JOSH SMITH, CHAIRMAN

ATTEST:

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GREG GODWIN, EX-OFFICIO CLERK



