

**April 16, 2019
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JASPER, FLORIDA**

REGULAR SESSION

The Board of County Commissioners, Hamilton County, Florida, met in regular session on Tuesday, April 16, 2019 at 6:00 p.m. in the Board Meeting Room, 207 Northeast First Street, Jasper, Florida. Present were Commissioners Robert Brown, Beth Burnam, Josh Smith and Randy Ogburn, William Mitchell was absent. Also present was County Coordinator Louie Goodin and County Attorney Cliff Adams.

The meeting was called to order by Chairman Josh Smith and led in prayer by Commissioner Burnam with the Pledge of Allegiance being led by Chairman Smith.

CONSENT AGENDA

- Motion by Commissioner Ogburn to approve the Consent Agenda pulling item 6 (Nutrien Financial Assurance). Second was made by Commissioner Burnam, motion carried with a unanimous vote.

SUWANNEE RIVER WATER MANAGEMENT DISTRICT – BEN GLASS – PROCLAMATION PROMOTING APRIL AS WATER CONSERVATION MONTH

Ben Glass, with the SRWMD, requested that the Board consider approving a proclamation promoting April as Water Conservation month. Chairman Smith read the proclamation for the benefit of the Board and public.

- Motion by Commissioner Brown to approve the proclamation as presented. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

COURTHOUSE RENOVATIONS / SECURITY

Clerk of Court Greg Godwin advised the Board that the new glass for the Courthouse wall project will be tinted and stated that according to the contractor there will be approximately a three (3) to four (4) week wait time for the glass.

SHIP / CDBG PROGRAM – STATUS REPORT

Ship Administrator Spencer Nabors gave the Board a status report of the current Ship and CDBG grants. Mr. Nabors advised the Board that the environmental review for the CDBG program is nearing completion and that the notice for release of funds will be advertised on May 9, 2019 with the construction start date to be June 3, 2019. Mr. Nabors also stated that Indian Tribe letters will be sent out next week. Mr. Nabors recommended that the Board add Unison Development, LLC to the contractor list for CDBG.

- Motion by Commissioner Ogburn to approve for Unison Development, LLC to be added to the CDBG contractor list as recommended by Mr. Nabors with ITC. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

Regarding the Ship program, Mr. Nabors stated that with the addition of Unison Development, LLC Ship will have five (5) bidders for the round 3 bids and that round 3 projects are currently being walked with bids due back on May 7, 2019.

NORTH FLORIDA REGIONAL PLANNING COUNCIL – 50TH ANNIVERSARY PRESENTATION AND PROCLAMATION – SCOTT KOONS

Scott Koons, Executive Director of the North Central Florida Regional Planning Council, gave the Board a presentation regarding the 50th year anniversary of the Planning Council and their involvement with the counties in the area. After the presentation, Mr. Koons read the proclamation for the benefit of the Board and public. Mr. Koons also discussed with the Board the work being done regarding the Lowndes County sewer issue.

- Motion by Commissioner Burnam to approve the proclamation naming May 7th as NCFRPC day in celebration of the 50th Anniversary. Second was made by Commissioner Brown, motion carried with a unanimous vote.

ROAD PAVING PROJECTS – STATUS REPORT

Greg Bailey, with NFPS, gave the Board a status report on the current road projects.

CR-137 – Mr. Bailey advised the Board that the CR-137 paving project is now complete and the closeout documentation will be forthcoming.

SE 141st BLVD. – Mr. Bailey stated that the contractor is still working on the clearing, grubbing and drainage for the SE 141st Blvd. paving project.

CEI SERVICES – The Board discussed the need for a temporary

replacement to perform CEI services due to the emergency issue with Harry Cox. After a brief discussion, the Board agreed to allow NFPS to provide the temporary CEI Services until Mr. Cox is able to return.

- Motion by Commissioner Ogburn to declare an emergency and to allow NFPS to provide temporary CEI Services at their regular rate until Mr. Cox is able to return. Second was made by Commissioner Brown, motion carried with a unanimous vote.

NW 104TH AVE., CHANBRIDGE DRIVE, NW 35TH DRIVE – Mr. Bailey advised the Board that the contractor has started the construction project and is currently working on the drainage portion.

OAK STREET – Mr. Bailey advised the Board that construction of the Oak Street paving project is complete; however, the intersections were omitted due to a possible conflict with the Railroad that has been resolved and the funding is available to pave the intersections. Mr. Bailey also stated that the stripping for the project may be thermos-plastic.

SW 55TH DRIVE – Mr. Bailey advised the Board that the contractor is back on the SW 55th Drive paving project.

SW 90TH BLVD. – Mr. Bailey advised the Board that the design for the SW 90th Blvd. paving project has been submitted to FDOT.

DOCTOR'S BUILDING RENOVATIONS – BID AWARD

Chairman Smith stated that no bids were received for the Doctor's building renovations. County Coordinator Louie Goodin stated that he has contacted several local contractors to determine if they would be interested in the project and also explained the timeline for the renovations. The Board discussed with legal staff the need to deem the renovations a necessity and hire a contractor for time and materials.

- Motion by Commissioner Ogburn to authorize County Coordinator Louie Goodin to hire a contractor for time and materials to renovate the Doctor's building due to not receiving bids and based on the recommendation of County Attorney Cliff Adams. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

SPECIFICATIONS FOR OLD HOSPITAL LAB RENOVATIONS

County Coordinator Louie Goodin requested that the Board continue the item due to needing assistance from NFPS with the ADA requirements.

HAMILTON COUNTY DEVELOPMENT AUTHORITY – STATUS REPORT

Hamilton County Economic Development Director Susan Ramsey gave the Board a status report of the current economic development projects and events. Ms. Ramsey stated that she is currently working with two (2) agri-business companies and also encouraged the Board to make contact with their legislative delegation to request funding for Enterprise Florida. Ms. Ramsey also stated that the Development Authority has agreed to give \$1,000 for the Rodeo.

HAMILTON PRIMARY CARE CLINIC – DISCUSSION

Chairman Smith advised the Board that the Hospital Board voted at their last meeting to withdraw from the agreement assisting the Board in funding for the Primary Care Clinic. Steve Davis, CFO for Shands, stated that the volumes are improving and that moving the Primary Care Clinic to the Doctors Building would be advantageous. The Board explained the timeline on the renovation of the facility. Mr. Davis stated that Shands wants to be a good partner and provide medical support for the community. County Coordinator Louie Goodin advised the Board that the quarterly financial review for the Clinic will be on Friday, April 26th. The Board stated that more than one Board member may be in attendance. County Attorney Cliff Adams briefly discussed with the Board the annual lease with John Cloyd for the current Clinic facility. The Board also discussed the need to make the Clinic an Urgent Care type facility in order to accommodate the walk-in patients. Mr. Davis stated that Shand's staff is putting together documentation as to the discussion. The Board thanked Shands for their willingness to operate the Clinic in Hamilton County.

BOARD APPOINTMENT – PLANNING AND ZONING BOARD – DISTRICT 3

- Motion by Commissioner Brown to appoint Woodrow Lumpkin as the District 3 Planning and Zoning Board member. Second was made by Commissioner Burnam, motion carried with a unanimous vote.

FIRE PROTECTION SERVICE AGREEMENTS

County Attorney Cliff Adams advised the Board that the Town of White Springs has approved the Fire Services Agreement and needs to signed by the Board. Mr. Adams also stated that he has prepared an exact duplicate of the White Springs Agreement for consideration by the Town of Jennings and will present the executed copy for approval by the Board at the next meeting.

RECREATION DEPARTMENT STAGE FOR INDEPENDENCE DAY CELEBRATION

After a brief discussion regarding the possibility of constructing a new stage at the Recreation Department, the Board decided to allow staff to continue to draft the design / specifications for the stage and to consider the funding during the next budget cycle.

APPROVE BILLS

- Motion by Commissioner Brown to approve the bills (vouchers 135707 - 136081 and checks 059728 – 059865). Second was made by Commissioner Burnam, motion carried with a unanimous vote.

CORRESPONDENCE AND ANNOUNCEMENTS

- County Coordinator Louie Goodin advised the Board that the quarterly financial review for the Hamilton Primary Care Clinic will be Friday, April 26th at the Annex. The Board announced that several Commissioners may be in attendance.
- Mr. Goodin also announced that the Nutrien Technical Working Group will meet on Thursday, April 18th at 1:00 p.m. The Board announced that several Commissioners may be in attendance.
- Mr. Goodin stated that he would need assistance from each Commissioner to select the Census Count Committee. Mr. Goodin advised that the Committee will be comprised of two (2) to three (3) from each district.
- Clerk of Court Greg Godwin stated that the Health Insurance meeting was a success and the literature is available for those not able to attend. Mr. Godwin also provided the Board with financial data for the Primary Care Clinic.
- Tom Moffses, Director of the Health Department, provided the Board with literature pertaining to Hepatitis A.

There being no further business before the Board, Chairman Smith adjourned the meeting at 7:55 p.m.

JOSH SMITH, CHAIRMAN

ATTEST:

GREG GODWIN, EX-OFFICIO CLERK

