

**October 2, 2018
Track 58:91:59:34
JASPER, FLORIDA**

REGULAR SESSION

The Board of County Commissioners, Hamilton County, Florida, met in regular session on Tuesday, October 2, 2018 at 9:00 a.m. in the Board Meeting Room, 207 Northeast First Street, Jasper, Florida. Present were Commissioners Robert Brown, Randy Ogburn, Josh Smith and William Mitchell, Beth Burnam was absent. Also present was County Coordinator Louie Goodin and County Attorney Cliff Adams.

The meeting was called to order by Vice-Chairman Smith and led in prayer by Commissioner Ogburn with the Pledge of Allegiance being led by Vice Chairman Smith.

CONSENT AGENDA

- Motion by Commissioner Ogburn to approve the Consent Agenda. Second was made by Commissioner Mitchell, motion carried with a unanimous vote.

PRESENTATION OF FARM FAMILY OF THE YEAR – GREG HICKS – COUNTY EXTENSION AGENT

County Extension Agent Greg Hicks presented the Richard Bennett Family as the 2018 Farm Family of the Year. Mr. Hicks gave the history of the Bennett Family and presented them with a plaque from the Board. The Board thanked Mr. Bennett and his family for their hard work and community support.

ROAD MAINTENANCE REQUEST – LABARFIELD BRYANT – 2ND STREET SW AND 3RD STREET SW

LaBarfield Bryant addressed the Board and requested assistance with the mowing of the sides of 2nd and 3rd Streets. Commissioner Brown explained the situation and advised that the Road Department would be able to mow the right-of-way for SW 3rd Street; however, SW 2nd Street is in the City Limits of Jasper. After a brief discussion the Board explained that if the request is for the county to mow inside the City Limits there would need to be an inter-local agreement.

SHIP / CDBG PROGRAM – STATUS REPORT

Ship Administrator Spencer Nabors was not present for the meeting due to preparing for a CDBG site visit on October 9th. County Coordinator Louie Goodin stated that the next Ship funding cycle will be allocated after the reports have been approved. The Board stated that Mr. Nabors or staff should be in attendance for each Board meeting.

ROAD PAVING PROJECTS – STATUS REPORT

Greg Bailey, with NFPS, gave the Board a status report on the current road projects.

SW 31st STREET – Mr. Bailey advised the Board that the milling request for SW 31st Street will take approximately 200 yards if milling.

- Motion by Commissioner Ogburn to approve the milling of SW 31st Street. Second was made by Commissioner Mitchell, motion carried with a unanimous vote.

CR-137 – Mr. Bailey advised the Board that the CR-137 construction project is complete and the contractor is nearing completion of the punch list.

OAK STREET – Mr. Bailey stated that the contract for the project is being reviewed by legal staff.

SE 141st Blvd. – Mr. Bailey stated that the contract for the project is being reviewed by legal staff.

- Motion by Commissioner Ogburn to accept the contracts for the Oak Street and SE 141st Blvd. paving projects as recommended by legal staff. Second was made by Commissioner Brown, motion carried with a unanimous vote.

CEI SERVICES – Mr. Bailey advised the Board that according to FDOT the CEI Services for paving projects can be administered by the county as long as there is no substantiation with FDOT's right-of-way. To do so the Board would need to approve a conflict of interest form for SCRAP, SCOP and CIGP projects. County Attorney Cliff Adams stated that the Board needs to approve a continual contract for the CEI Services due to the current resolution expiring on October 16, 2018.

CHAMBER OF COMMERCE UPDATE – KAREN WILLIAMS

Chamber of Commerce Executive Director Karen Williams presented the Board with an update on the Chamber events and new memberships.

HAMILTON COUNTY DEVELOPMENT AUTHORITY – STATUS REPORT

Hamilton County Economic Development Director Susan Ramsey was not present for the meeting.

COURTHOUSE RENOVATIONS / SECURITY

County Engineer Greg Bailey, with NFPS, stated that project has been let for bids with the due date of October 29th.

UTILITY VEHICLE – RECREATION DEPARTMENT

County Coordinator Louie Goodin explained the request for a utility vehicle for the Recreation Department. Mr. Goodin stated that the State bid price for a John Deere Gator ATV is \$9,740.00. The Board also stated that the vehicle needs to come equipped with turf tires.

- Motion by Commissioner Brown to approve the purchase of a John Deere Gator ATV as listed on the State Bid list in the amount of \$9,740.00. Second was made by Commissioner Mitchell, motion carried with a unanimous vote.

DISCUSSION OF FUEL METERING SYSTEM AT ROAD DEPARTMENT

County Coordinator Louie Goodin presented the Board with the analysis of the fuel metering system and fuel dispensers. Mr. Goodin stated that the cost for the entire system and new fuel dispensers would be approximately \$30,000. The Board directed staff to review specifications of the system as compared to Madison County in order to possibly “piggy back” from their RFP.

APPROVE BILLS

- Motion by Commissioner Brown to approve the bills (vouchers 132412 – 132759 and checks 058324 – 058421). Second was made by Commissioner Mitchell, motion carried with a unanimous vote.

CORRESPONDENCE AND ANNOUNCEMENTS

- County Coordinator Louie Goodin advised the Board that the Administration Assistant/ New Floater position will begin on October 3rd. The Board agreed to make the position a 5 day 8 hour work week.
- The Board agreed to bid the graders once the specifications have been reviewed.
- Vice-Chairman Smith discussed the need to continue to allow the mowers to operate on overtime in order to get caught up. Staff will determine the necessary days to work.
- Vice-Chairman Smith also advised the Board that the shelter over the fuel pumps at the Road Department needs to be replaced.

There being no further business before the Board, Vice-Chairman Smith adjourned the meeting at 10:08 a.m.

JOSH SMITH, VICE-CHAIRMAN

ATTEST:

GREG GODWIN, EX-OFFICIO CLERK

-

-

-

-

-

-

-

-

-

-