

NOTICE OF INTENDED EMPLOYMENT

Administrative Assistant at Hamilton County Road Department

The Hamilton County Board of County Commissioners gives notice of intent to fill the available position of Administrative Assistant at Hamilton County Road Department.

General Description:

Clerical, secretarial and staff assistant work which includes the operation of a PC keyboard. Work is performed under general supervision.

Salary: \$13.00 an hour – Dependent on qualifications.

Full job description available at the county coordinator office at address below.

Applications will be accepted until filled at address below:

Hamilton County Board of County Commissioners
County Coordinator
1153 US 41 NW, Suite 2
Jasper, Fl. 32052
Ph# (386)792-6639
Fax (386)792-6808
lgoodin@hamiltoncountyfl.com

NOTICE OF INTENDED EMPLOYMENT

EMS Director for the Hamilton County Emergency Medical Service

The Hamilton County Board of County Commissioners gives notice of intent to fill the available position of EMS Director for the Hamilton County Emergency Medical Service.

General Description:

This is an hourly supervisory position providing administrative and technical support reporting to the County Coordinator.

Salary: based on experience and qualifications.

Full job description available at the county coordinator office at address below.

Applications will be accepted until October 22, 2021 at 3:00 PM at location below:

Hamilton County Board of County Commissioners
County Coordinator
1153 US 41 NW, Suite 2
Jasper, Fl. 32052
Ph# (386)792-6639
Fax (386)792-6808
lgoodin@hamiltoncountyfl.com

HAMILTON COUNTY ROAD DEPARTMENT

1623 MARTIN LUTHER KING DRIVE - JASPER, FL 32052

Phone: (386-792-1500)

Email: hcroadbridge@windstream.net

NOTICE OF INTENDED EMPLOYMENT

The Hamilton County gives notice of intent to fill an available position with Hamilton County Road Department.

Maintenance Position(s)

(40 hours per week)

Salary Range: \$13.00 per hour

QUALIFICATIONS: Be willing and able to perform maintenance jobs as directed by the Hamilton County Road Superintendent. Applicant must be able to pass a drug screening.

**Submit applications to Hamilton County Road Department:
1623 Martin Luther King Drive Jasper, FL 32052**

Closing Date: UNTIL POSITION(S) ARE FILLED

Hamilton County is a Drug Free Workplace and an Equal Opportunity Employer. Veteran's preference will apply, in accordance with Section 295.07 Florida Statutes.